

# Department of Veterans Affairs

## Memorandum

Date: September 14, 2012

From: Contracting Officer (003B2C3)

Subj: Change in Period of Performance after approval of Justification and Approval for Other than Full and Open Competition Control #12-083, Integration Planning and Management

To: File

1. Department of Veterans Affairs (VA) has a requirement for integration management support services for Office of Information Technology (OIT) leadership to plan and manage the integration of technology, including the MyHealtheVet portfolio, the Enterprise Mobile Applications program, and the 21<sup>st</sup> Century Scheduling program. OIT is utilizing increasing numbers and varieties of mobile applications and new technologies in order to build tools to empower VA beneficiaries and to support the Integrated Electronic Health Record (IEHR). These mobile applications and new technologies present new challenges in terms of integration with other products, interoperability, and compliance with essential information technology (IT) standards. These challenges are exacerbated by the ever increasing speed with which the products are conceived, designed, and implemented. Under this action the contractor shall conduct an inventory list of all products, software, applications, and tools including those currently in use and in-process, and planned projects/technologies being utilized by OIT in the three programs identified herein.
2. A Justification for Other Than Full and Open Competition (J&A), Authorized or Required by Statute as implemented by Federal Acquisition Regulation (FAR) Subpart 6.302-5, was approved by the Head of the Contracting Activity on August 23, 2012 for a sole source award to SBG Technology Solutions, Inc. The applicable statute is 41 U.S.C. 253(c)(5).
3. Originally, the J&A stated a period of performance of one base year, plus one option year, for all three of the programs which this contract will support. Subsequently, the Performance Work Statement was revised to change the support for two of the programs into Optional Tasks which can be exercised at any time as long as the contractor is performing services pursuant to the terms of the contract. As a result of this change, the Period of Performance may last longer than the Base Year and one Option Year as stated in the initial J&A, as if those options are exercised towards the end of the second year of contract performance, they will last for 12-months, and therefore carry

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into a third year. Additionally, there are additional Optional Tasks for a second year of support for each of the Optional Tasks, and therefore there is a possibility that this contract may be in performance for a total of five years depending on when those optional tasks are exercised. As this change does not affect the dollar value of the acquisition, the competitive strategy being utilized, the rationale for other than full and open competition, or the approval level of the J&A, this memorandum will serve as notice of the changes, and a new J&A will not be created or re-approved.

A handwritten signature in cursive script, reading "Carol G. Newcomb", is positioned above a horizontal line.

Carol G. Newcomb



JUSTIFICATION AND APPROVAL  
FOR OTHER THAN FULL AND OPEN COMPETITION

1. Contracting Activity: Department of Veterans Affairs (VA)  
Office of Acquisition and Logistics  
Technology Acquisition Center  
260 Industrial Way West  
Eatontown, NJ 07724
2. Description of Action: The proposed sole-source action is for a firm-fixed price (FFP) contract consisting of a 12-month base period with a 12-month option period, for integration management support services for the following three programs: MyHealthVet portfolio; the Enterprise Mobile Applications program; and the 21<sup>st</sup> Century Scheduling program.
3. Description of Supplies or Services: The purpose of this proposed action is to provide integration management support services to Office of Information Technology (OIT) leadership to plan and manage the integration of technology, including the MyHealthVet portfolio, the Enterprise Mobile Applications program, and the 21<sup>st</sup> Century Scheduling program. OIT is utilizing increasing numbers and varieties of mobile applications and new technologies in order to build tools to empower VA beneficiaries and to support the Integrated Electronic Health Record (IEHR). These mobile applications and new technologies present new challenges in terms of integration with other products, interoperability, and compliance with essential information technology (IT) standards. These challenges are exacerbated by the ever increasing speed with which the products are conceived, designed, and implemented. For this reason, it is imperative that OIT focus on the integration, coordination, interface, interoperability, and dependency management of the functional and technical aspects of all current mobile application products within OIT and potentially with other Government agencies. Under this action the Contractor shall conduct an inventory list of all products, software, applications, and tools including those currently in use and in-process, and planned projects/technologies being utilized by OIT in the three programs identified herein. The Contractor will then analyze this inventory list in order to create a master plan for product integration to support VA IT activities with a focus on the IEHR. The total estimated price of the proposed action is \$4,900,126.45 (inclusive of options).
4. Statutory Authority: The statutory authority permitting other than full and open competition for this acquisition is 41 U.S.C. 253(c)(5), "when a statute expressly authorizes or requires that the acquisition be made through another agency or from a specified source", as implemented by Federal Acquisition Regulation (FAR) 6.302-5. For this action, 38 U.S.C. 8127(c), known as the Veterans First Contracting Program provides the authority to directly contract with a Service-Disabled Veteran-Owned Small Business (SDVOSB).
5. Rationale Supporting Use of Authority Cited Above: The proposed source for this action is SGB Technology Solutions Inc. (SGB), 2 Brittany Lane, Stafford, Virginia, 22554-7687, a registered and verified SDVOSB. SGB has technical staff that has direct



experience with the requirements of this effort particularly with key OIT projects, including MyHealtheVet, mobile applications, integration with the Department of Defense (DOD), and the IEHR. Additionally, SBG is currently and satisfactorily performing similar integration management support services required for this proposed action under a separate contract with VA. Based on the above information, the Government has determined that SBG is capable of meeting all VA requirements contained in the associated Performance Work Statement (PWS).

6. Efforts to Obtain Competition: Market research was conducted, the details of which are contained in the market research section below. Consistent with the guidelines of the Veterans First Contacting Program, the proposed action described herein will be synopsisized on the Federal Business Opportunities Page (FBO) in accordance with FAR Part 5.

7. Actions to Increase Competition: All future requirements will be handled on a case-by-case basis to determine any future acquisition strategy.

8. Market Research: Market research was conducted on August 8, 2012 by searching the VetBiz.gov database to determine if SBG is an SDVOSB. This search concluded that SBG is registered and verified in the VetBiz.gov database and qualifies as an SDVOSB in accordance with federal small business size standards for the applicable North American Industry Classification System code 541519. Additionally, a search in the System for Award Management (SAM) performed on August 14, 2012 showed that SBG is currently active and registered in SAM. Based on this market research, the Government has determined that SBG is a SDVOSB and the Government's technical experts have determined that SBG can meet the Government's requirements.

9. Other Facts: The Procuring Contracting Officer (CO) has determined that this proposed action meets all the requirements of the statute 38 U.S.C 8127(c). This procurement is below the \$5,000,000 threshold, SBG is a responsible SDVOSB for performance of the services described herein, and the contract can be awarded at a fair and reasonable price that will offer the best value to the Government. Additionally, the Contractor will perform against a performance based work statement as the Government will rely on the Contractor's technical expertise in meeting the contract requirements.

10. Technical and Requirements Certification: I certify that the supporting data under my cognizance, which are included in this justification, are accurate and complete to the best of my knowledge and belief.

8/14/2012

X Gerard J. Lowe

Gerard J. Lowe

Director, New Models Functional Area

Signed by: Gerard J. Lowe

Gerard J. Lowe

Director, New Models Functional Area

11. Fair and Reasonable Cost Determination: I hereby determine that the anticipated price to the Government for this contract action will be fair and reasonable based on the Independent Government Cost Estimate and price analysis.

Carol Newcomb

Date:

8/15/12

Procuring Contracting Officer

Signature:

12. Procuring Contracting Officer Certification: I certify that this justification is accurate and complete to the best of my knowledge and belief.

Carol Newcomb

Date:

8/15/12

Procuring Contracting Officer

Signature:

13. Legal Sufficiency Certification: I have reviewed this justification and find it adequate to support other than full and open competition and deem it legally sufficient.

Mary Courtney

Date:

8/21/2012

Legal Counsel

Signature:

By: David Brown




## Approval

In my role as Contracting Activity Competition Advocate, based on the foregoing justification, I hereby approve a firm-fixed price contract consisting of a 12-month base period with a 12-month option period, for integration management support services for the MyHealthVet portfolio, the Enterprise Mobile Applications program, and the 21<sup>st</sup> Century Scheduling program, on an other than full and open competition basis, pursuant to the authority of Section 41 U.S.C. 253(c)(5), subject to availability of funds, and provided that the services herein described have otherwise been authorized for acquisition.


Date: 8/23/12Signature: Wendy J. McCutcheon  
Iris B. Cooper  
Head of the Contracting Activity

Justification For Other Than Full and Open Competition  
Coordination Matrix

  
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Ronald J. Bakay  
Competition Manager  
Technology Acquisition Center (003B2)  
Office of Acquisition Operations  
Department of Veterans Affairs

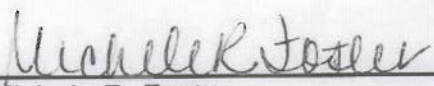
8/20/12  
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Date

Concur/Non-Concur

  
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Anne Marie Vasconcelos  
Director, Procurement Services B  
Technology Acquisition Center (003B2)  
Office of Acquisition Operations  
Department of Veterans Affairs

8/20/2012  
\_\_\_\_\_  
Date

Concur/Non-Concur

  
\_\_\_\_\_  
Michele R. Foster  
Deputy Associate Executive Director  
Technology Acquisition Center (003B2)  
Office of Acquisition Operations  
Department of Veterans Affairs

8.22.2012  
\_\_\_\_\_  
Date

Concur/Non-Concur

\_\_\_\_\_  
Wendy J. McCutcheon  
Associate Executive Director  
Technology Acquisition Center (003B2)  
Office of Acquisition Operations  
Department of Veterans Affairs

\_\_\_\_\_  
Date

Concur/Non-Concur